



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education



संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws

Grant Letter for: EX-00903-1819

No. CBSE/AFF/931194/EX-00903-1819/2018

Dated: /02/2018

The Manager,
WMO English Academy,
Vellamunda Post, Tehsil Mananthavady,
Distt. Wayanad, Kerala-670731.

Sub: Extension of Provisional Affiliation to the above said school (Affiliation no.931194) beyond 31.03.2017-reg.

Sir/Madam,

This is with reference to your online application registered on 30/03/2017 on the above subject.

In this connection, I am directed to convey the sanction for extension of provisional affiliation of the school with the Board for its **Secondary School Examination** for a further period of five years w.e.f. 01.04.2017 to 31.03.2022 subject to the fulfilment of the following conditions -

- The School is required to abide itself by the Examination/Affiliation-Bye-Laws of the Board.
 - The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires as per Rule 15.11 of Affiliation Bye Laws.
 - The school must follow Uniform System of Assessment, Examination and Report Card for classes VI-IX from Academic Year 2017-18 onwards as per the Board's Circular No.: Acad-14/2017, dated 21.03.2017.
 - The school must submit its information through Online Affiliated School Information System (OASIS) as per the Board's Circular No.: CBSE/Aff./4/Circular/2016, dated 10.11.2016, within 30 days from the receipt of this grant letter. Link for OASIS is available on Board's website: www.cbse.nic.in
 - The school is required to follow the safety guidelines as issued by the Board vide Circular No-19/2017 dated 12.09.2017 captioned "Safety of Children in schools".
 - The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
 - The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt from time to time.
 - The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from **Pre-Primary to Class XII** -
- | Campus area | Enrolment | No. of Sections (pre-primary to X) | No of Sections at Sr. Secondary (XI & XII) |
|--------------|-----------|------------------------------------|--|
| (a) 1.0 acre | 1250 | 02 in each class | 04 in class XI and XII |
| (b) 1.5 acre | 1875 | 03 in each class | 04 in class XI and XII |
| (c) 2.0 acre | 2500 | 04 in each class | 04 in class XI and XII |
- School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.
 - Schools running on less than 01 acre campus shall restrict number of students as follows -
- | Category | Area of land | No. of students |
|--|--------------|------------------|
| (i) Secondary School | 2000 sq. mtr | 600 upto Class X |
| (ii) Sr. Secondary School with two streams | 3000 sq. mtr | 900 to Class XII |

Cont... 2/-

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- The school should scrupulously observe prescription from the Municipal Authority/District Collectorate/Transport Department regarding drinking water, fire safety and transport precautions in the school. A certificate from the Municipal/Fire/transport Authority regarding sanitary conditions, water/fire/transport safety should be submitted every five years as per Rule 8.5 of Affiliation Bye Laws and shall follow Rule no. 3.3(vii) and Rule 23(vi) in this regard.
- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The relevant books to the academic level of students to be made available in the library and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
- The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
- As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
- School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of internet always on from any service provider to be ensured.

CONVEYED
WMO English Academy
Vellamunda

Principal
WMO English Academy
Vellamunda, Pin-670731



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Ministry of Education, Govt. of India)

NO. CBSE/AFF./2021

Dated: 27.07.2021
Circular No. 13/2021

Circular

Subject: Grant of approval/ permission on one time basis in respect of applications registered under 'SARAS' for session 2022-23 due to COVID- 19 pandemic situation- reg.

The Board has implemented the School Affiliation Re-engineered Automated System (SARAS) from March, 2021 in tune with the mandate of the National Education Policy 2020. The essence of the system is disposal of the cases in a time-bound manner so as to avoid undue harassment to the stakeholders.

It has been noticed that the schools are facing problems in procuring mandatory documents required as per Affiliation Bye Laws 2018, as the Govt. offices in the States are not functioning with full strength due to COVID-19 pandemic. In absence of mandatory certificate(s), the applications under SARAS for session 2022-23 are getting rejected and school needs to apply afresh with requisite fees.

Therefore, in order to avoid hardship to the schools/ students, the Competent Authority of the Board, after due consideration has accorded one time relaxation for furnishing relevant safety certificates, thereby granting approval to the schools that had applied under SARAS for the following categories of school for session 2022-23:-

Sl. No.	Category of Application
01	Extension of Affiliation
02	Section increase
03	Introduction of Additional Subject
04	Permission of two Shifts
05	Permission of name change of school/ society (As per status of school)
06	Transfer of school from one society to another

However, for categories under serial no. 02 to 06, applicant schools must ensure submission in the SARAS portal category specific documentary requirement as per the Affiliation Bye-Laws, 2018.

However, the above mentioned categories schools must update the Mandatory Certificates under the Mandatory Public Disclosure on the school website with a prominent icon levelled as "Mandatory Public Disclosure" in compliance to Board's Circular No. 09/2021 dated 21.05.2021, during the running of the school to ensure safety of the students.

In this regards, the applicant schools must ensure the following directions of the Board:-

- i. All cases of extension of affiliation registered upto session 2022-23 shall be granted extension for a period of 05 years irrespective of the stage where application is pending i.e. be at scrutiny level, Inspection Committee level, Deficiency/ compliance level etc.

Principal
WMO English Academy
Vellamunda Pin- 670131.

CO-ORDINATOR
WMO English Academy
Vellamunda.

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